

Department of Mathematics
Executive Committee Meeting
Tuesday, September 8, 2009
331 Altgeld Hall, 9:30am

Present: Dunfield, Duursma, Junge, Katz, Rosenblatt, Schenck, Sowers
Minutes: Moore
Secretary: Junge
Visitor: Muncaster

OPEN MINUTES

Approved 9/22/2009

- 1.* The Chair reported that:
 - a. He approved the seminar budgets for Math Physics of \$750 and for Several Complex Variables of \$500.
 - b. The faculty search received hiring request approval and OEOA approval. We are still waiting for Provost approval, and this is expected later this month.
 - c. The feasibility study is set to be reviewed by the Chancellor's Capital Review Committee tomorrow.

2. Muncaster came to the meeting to discuss teaching items. In particular, the costs associated with the modified UAC proposal, which included the possibility of providing a head TA for large lectures and 1.5 times the number of classroom hours for large lectures. Muncaster said that the cost was very difficult to determine. He said that it could have an impact of offering less research-based teaching reductions. In joint work with Dunfield, an estimate of one teaching reduction per semester was obtained. It was estimated that the cost for head TAs could be \$22,500.

The EC agreed to try the modified UAC proposal for the spring semester, in 1(a) changing the number of hours corresponding to the job of head TA from 5 to 10, and striking 1.(b) of the proposal. The agreed to proposal follows:

These rules are to apply to instructors in large sections of Math 220, 221, 231, and 241.

1. An instructor may choose to have a head TA. A graduate student would be chosen to act as head TA and awarded an extra 10 hours of credit. The head TA would mentor the other teaching assistants, help write homework problems, answer routine e-mails from students, hold extra office hours, and otherwise assist as needed. It is imperative that the head TAs be well qualified and highly motivated.

2. The instructor receives teaching credit for 1.5 times the number of classroom hours. That is, 3 hours for a course meeting twice a week, and 4.5 hours for one meeting three times a week.

3. At their discretion, an instructor could choose to teach one of the discussion sections, and would receive 1.5 hours of teaching credit for doing so.

It was also agreed that a faculty member could teach two large three-hour lectures in one year, fulfilling a 2+1 load.

The EC also requested that Muncaster schedule large lecture courses a year in advance, ahead of the area meeting where upper-level assignments are done. Muncaster said that this should be possible, and that he will implement this.

*-Details are in Closed Minutes.