

**Department of Mathematics**  
Executive Committee Meeting  
Tuesday, October 6, 2009  
331 Altgeld Hall, 9:30am

Present: Duursma, Junge, Katz, Schenck, Sowers  
Absent: Dunfield, Rosenblatt  
Minutes: Moore  
Secretary: Schenck  
Visitor: Harris

OPEN MINUTES

Approved 10/13/2009

- 1.\* The Chair reported that:
  - a. The Postdoc Date Agreement with which we participate has set the date of February 5, 2010, as the earliest possible deadline for departments to ask postdocs to reply to an offer.
  - b. Our AWM membership is starting this year.
2. The consent docket item was approved to set the salaries for next year's new Doobs at \$49,000.
3. Harris arrived at the meeting to discuss the budget. Katz said that with cautious spending last year we have a high balance in ICR. He said that we are to hold back 3 percent of our budget for a possible rescission. Katz pointed out that we have 4 Doobs leaving at the end of the year, plus a visiting assistant professor that for all practical purposes we treated as a Doob. Harris left at the end of this discussion.
4. Katz asked if everyone had read the required documents before discussing our faculty search. Everyone present replied yes. Katz reviewed the Guidelines for Search Committee Members.

Since Dunfield and Rosenblatt were not present, Katz will check with them about whether they have read the required documents.

5. Communications to the faculty about the search was discussed. Moore will check with the Area Chairs to see if they are willing to cover the same MSC numbers as last year. This will leave 3 MSC numbers to be covered outside of the Area Chairs.

The search criteria was decided.

Some changes to the hiring announcement were recommended. Katz, Junge, and Moore will finish updating the announcements to the faculty.

6. The ICES email to the full professors was agreed to. The eval/salary memo was discussed.

\*-Details are in Closed Minutes.